

Our company attaches great importance to compliance with the requirements of data protection law. In what follows, we would like to inform you about the collection of your personal data at our company:

Responsible body (“controller”):

The company to which you have applied is responsible for collecting and processing your data.

Data we need:

When you apply, we process the data from you that we need for the application process. This may be your contact details, all data relating to the application itself (curriculum vitae, certificates, qualifications, answers to questions etc.) and possibly your bank account details (to refund travel expenses).

Deleting data:

Unless a statutory retention period applies, the data is deleted as soon as storage is no longer required, or when the legitimate interest in such storage has expired. If we do not hire the applicant, this data will be deleted no later than after completion of the hiring process for the role.

In individual cases, individual items of data may be stored for longer periods (e.g. travel expense invoicing). The duration of storage is then based on statutory retention obligations.

If we do not hire you, but your application is nevertheless of interest to us, we will ask you if we may retain your application for future job vacancies.

Confidential treatment of your data:

We will of course treat your data confidentially and will not pass it on to third parties.

In certain cases, we may commission service providers to support us in aspects of IT or in archiving and destroying documents. These service providers, with whom we conclude separate order processing contracts, are strictly bound to act in accordance with our instructions.

Your data protection rights:

As the person concerned, you are entitled to request information about the personal data relating to you and the correction of inaccurate data or the deletion of such data, provided one of the reasons listed in Art. 17 GDPR is applicable, e.g. should the data no longer be required for the original purpose. You are also entitled to request that processing be restricted, provided one of the conditions listed in Art. 18 GDPR is met, and to data portability in the cases listed in Art. 20 GDPR.

Every individual concerned is entitled to submit a complaint to the supervisory authority if he or she believes that the processing of data relating to his or her person infringes the requirements of data protection law. This right to submit a complaint may in particular be exercised with a supervisory authority in the member state in which the place of residence or work of the individual concerned is located, or in the place in which the suspected infringement occurred.

Our Data Protection Officer:

You are also entitled at any time to contact our Data Protection Officer who is bound to treat your inquiry confidentially. The contact details for our Data Protection Officer are:

INFORMATION FOR APPLICANTS PURSUANT TO ARTICLE
13 OF THE GENERAL DATA PROTECTION REGULATION
(GDPR)



Data Protection Officer

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We would be glad to provide you with further information upon request.

(valid from May 25, 2018)